The Napa Valley College Foundation provides small grants to help faculty, staff, and student groups improve student success or teaching/learning effectiveness in new and creative ways that supplement regular college program funding.

How Small Grants Are Used

Small grants can be used to buy equipment/supplies* or help support research, coursework, or other special projects or activities.

Projects must be approved annually by the Foundation Board of Directors. All project requests must demonstrate success in improving the educational programs of Napa Valley College.

All purchases of equipment, supplies, and services must adhere to Napa Valley College District purchasing guidelines.

How to Apply for a Small Grant

All faculty, staff, and student-sanctioned clubs (with advisor involvement) are eligible to apply for a small grant.

Application Period

Applications are accepted annually, by June 1st.

Application Materials

The Napa Valley College Foundation Small Grant applications are available on the Foundation's website www.napavalleycollegefoundation.org. Those interested in a small grant must apply and provide any supporting documentation. Application materials should clearly state any additional resources that will be used to defer project costs.
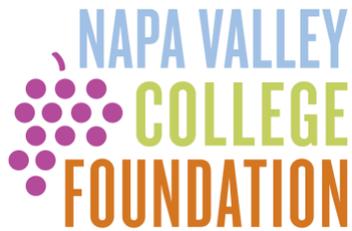
Priorities and Areas of Interest

The Foundation prioritizes proposals that demonstrate direct support for students and directly relate to the college's vision, mission, and student learning outcomes. Priority is also given to projects or activities that were not funded by a small grant during the previous year.

Funding for Small Grants

Small grants range from $500 to $5,000. The number of awards and amount of each depends on annual fundraising efforts. Small grants are funded by donations and in some cases, endowed funds for supplemental funding.

NVCF Small Grant Application Draft

First and Last Name_____

Email_____

Phone_____

Position_____

Department_____

Project Information

Please provide as much information as possible about your project or funding needed. If a question doesn't apply, then write N/A.

The following types of projects will be given priority:

- Projects that show demonstrated success in the advancement and improvement of the educational programs of Napa Valley College.
- Unique teaching, learning and student support opportunities that are not normally afforded by college operational funds.
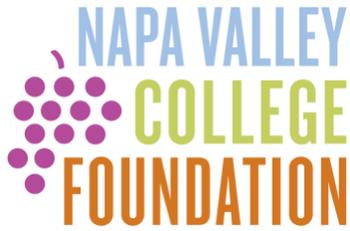
Project Title_____

How many students and/or staff will be involved (approximate)? _____

Project Description_____

_____

Project Objectives_____

_____

 How will the project improve and enhance the educational programs of Napa Valley College and its service to students? _____

_____

Why should the NVC Foundation fund this project? _____

_____

If the project requires funding beyond that available from the Foundation fund, then how will you secure such funding? _____

Project Budget Information

Please provide information about the cost of supplies, equipment, and so on that are needed to support your project. Where possible, provide an itemized breakdown of costs:

Supplies requested_____

Total Cost of Supplies_____

Equipment Requested_____

Total Cost of Equipment_____

Other project needs_____

Total Cost of Other Project Needs_____

TOTAL PROJECT COST_____

Please submit application information to Jessica Thomason, Executive Director, Jessica.thomason@napavalley.edu and/or with questions call (707) 256-7509.